

SHORELINE CAPTAIN DESCRIPTION:

September 1, 2022



What is a Shoreline Captain?

- a. A shoreline captain is a volunteer lake resident person that agrees to go and visit other lake residents. Upon the visit the shoreline captain will ask the lake resident:
 - i. If the mailing address listed is correct; if not ask for correct mailing address.
 - ii. If the phone number(s) listed are correct; if not ask for correct number(s).
 - iii. If the email address/address(es) are correct; if not ask for correct email(s).
 - iv. If the resident has any questions about the lake, or happenings on the lake. Take notes if necessary to report back to the shoreline captain chairperson or a board member.
 - v. Offer any information you may have been given, such as shoreline captain meeting notes, newsletters, or other information your shoreline chairperson has given or reported to you.
- b. A shoreline captain will try to visit the assigned lake resident approximately two (2) times during the year between May through August. You may visit more often if you like, or if a resident is not home you may try to visit another time. Shoreline captains do not need to call the resident ahead of time, but mainly try to catch them home as you plan your day to visit.
- c. Shoreline captain chairperson will schedule a meeting in May each year so shoreline captains can meet each other and talk about how and what to do as a captain.

DUTIES OF A SHORELINE CAPTAIN:

1. Request to meet with Shoreline captain chairperson, currently Laurie Johnson 952-239-4620, or email lauriegailjohnson@gmail.com, and introduce yourself to her.
2. When meeting with shoreline captain chairperson request info of:
 - a. Which area you will serve on the lake. Request a copy of the lake map and to see on the map which assigned area you would be shoreline captain.
 - b. Request the names and addresses and phone numbers of the residents you will go visit.
 - c. Ask for a list of all shoreline captains; you may want to call and visit if you felt a need to do so.
 - d. Ask if there are any notes from previous shoreline captain meetings you could have a copy to keep and to review; this info will be helpful when visiting with residents.
 - e. Request if there are any extra Spring, Summer or Fall Newsletters to have (as you visit you may find a resident that did not receive a newsletter and they would like a copy of one).
 - f. Request extra "membership cards" for residents to fill out; some residents may want to pay their annual membership dues by mailing to the lake association at: Lake Washington, P O Box 68, Dassel, MN 55325.
3. When visiting with residents you may want to:
 - a. Remind them the lake association dues are \$50.00 each year payable between January – December.
 - b. Remind them it is a good idea to contribute toward AIS (Aquatic Invasive Species) each year (an amount of their choice to contribute).
 - c. Remind them it is a good idea to contribute toward the Dassel Fire Department each year as they alert us of bad weather with the siren on the lake.
 - d. Check with each resident on your list; some may have sold and you will need to "Welcome" new resident, get their names, mailing address, phone numbers; tell them about the lake web site of <https://lwiaonline.com> and to look for information on the web site.
4. After each visit with your residents give your notes and updates either in person or by email to the shoreline captain chairperson. Shoreline captain chairperson will update your list of residents on the computer and give you a new updated list.